

FOREIGN TRANSCRIPT EVALUATION

Individuals who have completed college or university course work at an institution in a country other than the United States must obtain a complete evaluation of foreign transcripts, degrees*, and other relevant documents prior to applying to the Commission for a California credential, permit, or certificate. A detailed, course-by-course, foreign transcript evaluation is required any time foreign course work is used to meet any credential requirement, even if the foreign course work has been accepted by a college or university in the United States. The only exception to this is for those individuals applying for an Emergency 30-Day Substitute Permit, for which a general report is sufficient.

Foreign transcripts must be evaluated by one of the approved organizations listed on this leaflet in order to be accepted by the Commission. These organizations are private enterprises who charge a fee for their services. Individuals seeking a foreign transcript evaluation must follow the procedures outlined by the organization providing the evaluation. **In all instances, original, official documentation will be required when requesting the evaluation.**

*The bachelor's degree requirement for California certification refers to the equivalent of a four-year (or more) college-level program. Individuals who obtained a credential or teaching certificate in a jurisdiction outside of the United States should also submit a photocopy of that document to the evaluating agency

AGENCIES APPROVED BY THE COMMISSION FOR FOREIGN TRANSCRIPT EVALUATION

Academic & Professional International Evaluations, Inc.

P.O. Box 5787
Los Alamitos, CA 90721-5787
(562) 594-6498
Website: <http://www.apie.org>

Academic Credentials Evaluation Institute

P.O. Box 6908
Beverly Hills, CA 90212
(310) 275-3530
(800) 234-1597
Fax: (310) 275-3528
Website: <http://www.acei1.com>

Academic & Credential Records, Evaluation & Verification Services (ACREVS)

1776 Clear Lake Avenue
Milpitas, California 95035-7014
(866) 583-4834 Toll Free
(408) 719-0015
Email: info@acrevs.com
Website: <http://www.acrevs.com>

American Education Research Corporation

P.O. Box 996
West Covina, CA 91793-0996
(626) 339-4404
Fax: (626) 339-9081
Website: <http://www.aerc-eval.com>

Educational Credential Evaluators, Inc.

P.O. Box 514070
Milwaukee, WI 53203-3470
(414) 289-3400
Fax: (414) 289-3411
Email: eval@ece.org
Website: <http://www.ece.org>

Educational Records Evaluation Service

601 University Avenue, Suite 127
Sacramento, CA 95825
(866) 411-3737
(916) 921-0790
Fax: (916) 921-0793
Email: edu@eres.com
Website: <http://www.eres.com>

Institute for International Credentials Evaluations at California State University, Fresno

5150 North Maple Avenue, M/S JA56
At California State University, Fresno
Fresno, CA 93740-8026
(559) 278-7622
Fax: (559) 278-7879
Email: credeval@iicecsufresno.net
Website: <http://www.csufresno.edu/issp/home/index.shtml>

International Education Research Foundation, Inc. Credentials Evaluation Service

P.O. Box 3665
Culver City, CA 90231-3665
(310) 258-9451
Fax: (310) 342-7086
Email: info@ierf.org
Website: <http://www.ierf.org>

Request a Detailed Report. On an IERF's application, Section 2, please check the following:

- 1. Professional Licensing/Certification.
Field: **Teaching**
State: **CA***

World Education Services (WES)

P.O. Box 5087

Bowling Green Station

New York, NY 10274-5087

Telephone: (212) 966-6311

Fax: (212) 739-6239

Email: info@wes.org

Website: <http://www.wes.org>

AND

WES - San Francisco Regional Office

Telephone: (415) 677-9378

Fax: (415) 677-9333

Email: sf@wes.org

Additional Information

All of the listed evaluation agencies offer rush services at an additional cost. Contact the agency for more information on fees and other requirements for the evaluation.

If you are seeking a credential to teach in the public schools of California, refer to the leaflets below for specific requirements for teachers prepared outside of the United States.

- Elementary Teaching (Multiple Subject Teaching Credential) ([CL-871](#))
- Secondary Teaching (Single Subject Teaching Credential) ([CL-870](#))
- Special Education Teaching (Education Specialist Instruction Teaching Credential) ([CL-872](#))
- Day-to-Day Substitute Teaching (Emergency 30-Day Substitute Teaching Permits) ([CL-505P](#))
- All Other Teaching – visit the Commission’s website at <http://www.ctc.ca.gov>