



## Strong System and Structures Toolbox

### Glossary

**Grant amount-** The amount awarded to the school from California Department of Education

**Site Allocation-** The 85% of award amount given to the school

**Reimbursable Rate-** \$10 for High Schools, \$15 for the summer grants, \$7.5 for School Year (Elementary, K-8, and Middle school), \$5 for Before School.

**Number of days running Program-** School Year and before school- 180 days, Summer- agency determines the number of program days

**Total Number of Student Attendance-** This is the big number on your contract. This is the number you want to achieve to ensure you have hit your attendance target for your grant(s)

**Average Daily Attendance (ADA)-** Helps sites know how many students need to attend program on a given day

**Grant attendance achieved (percentage)-**

- 100% attendance achieved means you achieved the full attendance of the grant
- 85% attendance achieved means you only achieved 85% of the full grant- if you have a waitlist you should be able to serve those students (This is the minimum percentage to prevent grant reductions from CDE)
- 75% attendance achieved means you only achieved 75% of the full grant- if you have a waitlist you should be able to serve those students (75% or below means a very high chance of receiving a grant reduction from CDE)

**Target-** The number you need to meet

**Achieved-**The number you actually meet

### Formulas

**Calculating Grant Award-** site allocation/.85 (example=\$95,625/.85 = \$112,500)

**Calculating Site Allocation-**Grant Award X .85 (\$112,500 x .85 = \$95,625)

**Calculating ADA-**Grant Award/number of days running program/reimbursable rate (\$112,500/180/\$7.5= 83.333 ADA)

**OR** Site allocation/.85 / number of days running program/reimbursable rate (\$95,625/.85/180/\$7.5= 83.333 ADA)

**Calculating- Total Number of Student Attendance-** Grant Award /reimbursable rate (\$112,500/\$7.5 =15,000)

**OR** Site allocation/.85 / reimbursable rate (\$95,625/.85/\$7.5= 15,000)

**Calculating Grant Attendance achieved (percentage)-** First you need to calculate your target Total Number of Student Attendance. Next run a report on your Total Number of Student Attendance Achieved on EMS.

Take the Total Number of Student Attendance Achieved/ Total Number of Student Attendance (12,450/15,000= 83%)