

Module 4 - Parent Conference



Before the Conference

- **Check in with School Day Staff**
 - To get BASIS information
 - Mirror school day behavior modification (if applicable)
- **Build rapport with parents PRIOR to conflicts**
 - Say "Hello" and their name
 - Say something positive about their child
- **Be clear on goals the purpose of conference**
 - Plan ahead
- **Give ample time for all parties to schedule to be present**

During the Conference

<p>Start By..</p> <ul style="list-style-type: none"> ● Strengths of the child ● What the child offers to the program ● What the staff value in the child 	<p>Hear From...</p> <ul style="list-style-type: none"> ● Family ● Afterschool Staff ● School Day Staff (if applicable) 	<p>Collaborate on Supports..</p> <ul style="list-style-type: none"> ● Checking with student on a (daily, weekly basis) ● Behavior Charts/Contracts ● Daily reflection ● Buddy system
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<p>Involve the Student (e.g. "What I can do next time...")</p> <ul style="list-style-type: none"> · Rho Sham Bo, · Ask for help by raising hand · Student helper or ambassador 	
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Follow up with Student and Family by..

- Set Up Deadlines for Action Items:
 - For agreements from student, staff, parent(s)
 - Consequences or praises for modeling desired behavior
- Follow up date (if necessary)
- Check in with School Day Staff
 - Basis
 - Mirror school day behavior modification

****Make it a practice to check in with parents with notes or phone calls when student is doing a great job or demonstrating desired behavior***