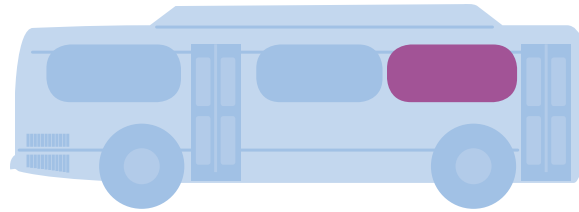


## BASIC ELEMENTS AND BEST PRACTICES FOR EXCEL PROGRAMS, CONTINUED

### TEACHING & LEARNING (TL)



#### BASIC ELEMENTS

- Site's Balanced Score Card is utilized to inform priority program areas and alignment with key instructional strategies.
- At least one designated Academic Liaison is identified and their work plan is structured to support QAP goals.
- Expectations of academic and homework times are clearly communicated to families, school, and students.
- Staff have a formal system to access homework assignments and curriculum.
- Staff communicate with school day teachers to customize academic & behavioral supports after school.

#### GOAL #1: POSITIVE STRUCTURED ENVIRONMENT FOR HOMEWORK SUPPORT

##### BEST PRACTICES

- 1a. Staff create a safe and predictable learning environment through clear instructions and modeling.
- 1b. Staff utilize an effective system to assist students in monitoring their homework/study progress.
- 1c. Staff implement a clear process for students to request assistance.
- 1d. Staff provide meaningful activity options for students without homework.

#### GOAL #2: SEL SKILL-BUILDING BEST PRACTICES

- 2a. Staff support growth mindset through language and encouragement. (GM)
- 2b. Staff ask open-ended questions to encourage critical thinking. (GM)
- 2c. Staff intentionally group students within activities to maximize learning. (SE)
- 2d. Staff support skill-building by breaking difficult tasks into smaller steps. (SE)
- 2e. Staff incorporate debrief/ reflection opportunities to help students synthesize learning. (SE)
- 2f. Staff provide choices to students within session(s) to promote engagement and self-efficacy. (SE)
- 2g. Leadership opportunities are provided for students according to their age, appropriate developmental needs and strengths (SE)
- 2h. Staff provide opportunities for students to work and play collaboratively with others. (SA)



#### SEL ELEMENTS

GM: Growth Mindset  
SE: Self-Efficacy  
SA: Social Awareness